



EXHIBITOR OPPORTUNITY

Ignite souls, inspire change

The Sustainable Schools Network (SSN) aims to build meaningful partnerships between schools and their communities regarding sustainability. Sustainability is a dynamic paradigm requiring on-going, collective commitments to innovation and change that is respectful of the human and environmental diversity that our planet depends upon. Our vision is to educate and connect school communities to imagine a sustainable future.

The Sustainable Schools Network is very excited to announce the 2020 Sustainability Symposium a 7-day event including the main event on 28 April 2020 at All Saints Anglican School on the Gold Coast. The SSN aims to empower youth and develop a common language around sustainability. In 2020 the event will address 3 Sustainable Development Goals: SDG 11 'Sustainable Cities and Communities', SDG 16 'Peace Justice & Strong Institutions' and SDG 17 'Building Partnerships for Sustainability'.

To deliver the 2020 Sustainability Symposium the SSN are seeking exhibitors. Exhibitors will have a valuable opportunity to promote their products and services with delegates on Tuesday 28th April 2020 from 8am to 5pm. The exhibition area titled 'ConnectED' will be the focal point for the Symposium and will provide exhibitors with maximum exposure to all attendees throughout the event. Exhibitors will be located near the workshop rooms and keynote lecture area and will be the central break-out space for morning tea, lunch, pre-dinner canapes and informal gatherings. In 2020, ConnectED will be programmed into the student sessions as one of the workshop options.

Additional Benefits

- Organisation name listed on the SSN website as an exhibitor
- A dedicated exhibitor information package will be created and shared
- Acknowledgement as an exhibitor in the symposium program
- Promotion on social media during the symposium

If your organisation would like to promote sustainability, ignite souls and inspire change, please return the application form below by 28 February 2020.

Thank you,

The Sustainable Schools Network Ltd Team

SUSTAINABLE SCHOOLS NETWORK LIMITED
A Not-for-profit Company Limited by Guarantee
ACN: 631 573 012 www.ssn.org.au
accounts@ssn.org.au



EXHIBITOR BOOKING FORM

Organisation Name: _____

Contact Name: _____

Contact Email: _____

Contact Telephone Number: _____

Public Liability Insurance Policy Number: _____

(attach a copy of the certificate)

Exhibition Pricing

Company/Business \$300 (plus GST)

Not-for-profit organisation \$50 (plus GST)

Exhibitor stand inclusions

- Two exhibitor representative registration
- 1 x trestle table
- Carpeted pinboard
- Access to power (this cannot be guaranteed)

Important Points to Note

If you need car access this will need to occur before 7.30am and set up will need to be completed by 8am. Pack up needs to be completed no later than 6pm. Optional extras such as tablecloths, chairs and additional registrations are available at an additional cost. Our major financial sponsors will be offered prominent positioning; if you are interested in sponsoring the event, please refer to the attached sponsorship packages. It is requested that exhibitions are interactive and engaging and give consideration to the sustainable promotion of your organisation/business.

For further information please visit www.ssn.org.au or contact info@ssn.org.au

2020 Sustainability Symposium T&C's

Please ensure you have carefully read the 2020 Sustainability Symposium terms and conditions carefully.

1. This is a sustainable event about sustainability. Please consider your transport options prior to participating and remember to BYO your own drink bottle and coffee cup.
2. PHOTOGRAPHY & VIDEOGRAPHY PERMISSIONS - All Sustainable Schools Network (SSN) events will have a photographer and videographer to record events. The SSN and All Saints Anglican School (ASAS) will use these photos for archival and future marketing, social media, and communication purposes and purchase/acceptance of an event ticket implies permission for the SSN and ASAS to take and use the photos for these purposes. **Please note no one other than the event registered photo/videographers are permitted to take photos of the event.**
3. Remember we all have a role in igniting souls and inspiring change... everyone is at different stages in their sustainability journey so please remember to refrain from judging others. Instead be kind to your fellow humans and walk gently on the planet.
4. The Australian goods and services tax (GST) at 10% is applicable to all goods and services offered by the Symposium. All prices for sponsorship and exhibition packages listed **exclude GST**.
5. Exhibition tables will be allocated only on receipt of signed booking form, full payment and a copy of your public liability insurance certificate. A letter of confirmation will be provided to confirm the booking, together with a receipt of payment for the full amount.
6. All monies are payable in Australian dollars.
7. All monies due and payable must be received by the SSN prior to the event. No exhibitor will be allowed to begin move-in operations or be listed as an exhibitor in the on-site publications until full payment and a booking form have been received by the SSN.
8. **All exhibitors must produce a valid insurance certificate of currency for the period of the exhibition and this must be submitted to the SSN by 17th April 2020.**
9. Acceptance of exhibition offers is at the discretion of the SSN.
10. CANCELLATION POLICY: In the event of cancellation, a service fee of A\$50 applies per display table booking to cancellations on or before 17th April 2020. No refunds will be made for cancellations after this date. Should a cancellation be made prior to payment being made, the appropriate cancellation fee will be applicable, and the SSN will issue an invoice which will be payable within seven (7) days.
11. The SSN reserves the right in unforeseen circumstances to amend or alter the exact site of the location of the stand and the exhibitor undertakes to agree to any alteration to the site or the space reallocated by the SSN.
12. The SSN may shorten or lengthen the duration of the exhibition and alter the hours during which the exhibition is open.
13. The SSN agrees to provide the exhibitor with an exhibition manual before the exhibition for the purpose of communicating required actions on the part of the exhibitor.
14. The SSN reserves the right to refuse any exhibitor staff representatives entry to the symposium if they do not hold a symposium identification.
15. The SSN will specify conditions relating to the movement of goods and displays before, during and after the exhibition.
16. The SSN will not be liable and makes no guarantee of the number of visitors to the exhibition. Equally, the SSN will not be accountable for the level of commercial activity generated.
17. The exhibitor must comply with all the directions/ requests issued by the SSN including those outlined in the exhibition manual.
18. The exhibitor will not display an exhibit in such a manner as to obstruct or affect neighbouring exhibitors. This includes blocking or projecting light, impeding or projecting into aisles or neighbouring exhibition spaces.
19. The exhibitor agrees to adhere to All Saints Anglican School's venue rules and regulations.
20. The SSN and All Saints Anglican School will not accept responsibility for any lost/stolen/damaged items or goods from exhibitors' stalls.
21. The SSN and All Saints Anglican School supports the rights of children and young people. We are both committed to ensuring the safety and wellbeing of all of our students and the students visiting our school. All Exhibitors are to ensure safety of students is paramount and that all students are protected from any harm.

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